

SOUTHCO UTILITY

Corporate Office: Courtpeta, Berhampur, Ganjam – 760004

EMPANELMENT OF ELECTRICAL CONTRACTORS

(OPEN TENDER NOTICE NO: SOUTHCO UTILITY/EMPANELMENT OF ELECTRICAL CONTRACTORS / 01 / 2017-2018)

Dtd.

NAME OF WORK **EMPANELMENT OF ELECTRICAL CONTRACTORS FOR TURNKEY / JOB WORKS WITH ALL/MAJOR MATERIALS SUPPLIED BY SOUTHCO UTILITY FOR EXECUTION OF NEW 33KV SUB-STATIONS / AUGMENTATION, 33KV LINES, 11KV LINES, LT LINES, LVDS & ALL OTHER ALLIED WORKS INVOLVING SUPPLY, ERECTION / INSTALLATION, TESTING & COMMISSIONING OF 33KV SUB-STATIONS, 33KV LINES, 11KV SUB-STATIONS, 11KV LINES, LT LINES UNDER THE JURISDICTION OF SOUTHCO UTILITY, WHICH ARE EXIGENCY / EMERGENCY IN NATURE AND ARISING DUE TO NATURAL CALAMITIES OR ANY OTHER FORCE OF NATURE.**

DATE OF CLOSING & RECEIPT OF HARD COPY OF BIDS : 02.07.2017 at 1.00PM

DATE OF OPENING OF BIDS : 02.07.2017 at 4.00PM

PLACE OF SUBMISSION OF APPLICATION : OFFICE OF THE
General Manager (MMV & MRT)
Southco Utility, Corporate office
Courtpetta, Ganjam, Odisha
Berhampur, Pin- 760004

PLACE OF OPENING OF BID : OFFICE OF THE
General Manager (MMV & MRT)
Southco Utility, Corporate office
Courtpetta, Ganjam, Odisha
Berhampur, Pin- 760004

SOUTHCO UTILITY

OPEN TENDER NOTICE No.SOUTHCO UTILITY/EMPANELMENT OF ELECTRICAL CONTRACTORS / 01 / 2017-2018 Dtd.07-07-2017

Bids for Empanelment are invited by General Manager (MMV & MRT) Southco Utility **in two part bidding system** on behalf of SOUTHCO UTILITY from all experienced electrical contractors (having valid HV license issued by ELBO, Odisha) for their enlistment as approved empanelled contractors for Southco Utility for execution of turnkey works / job works (all / major materials to be supplied by Southco) of 33KV, 11KV, LT works and all other allied works involving supply, erection / installation, testing & commissioning of 33KV Sub-station, 33KV lines, 11KV lines, 11KV Sub-station, LT lines / other allied material under the jurisdiction of SOUTHCO UTILITY, **which are only exigency / emergency in nature and arising due to natural calamities or other force of nature.**

1. The applicant firms so enlisted / empanelled shall be eligible for award of turnkey / job work contracts on regular basis to be issued by SOUTHCO UTILITY, from time to time as per the requirement of 33KV, 11KV, LT works including 33KV sub-stations, 11KV sub-station & all other allied works etc. **during exigencies / emergencies arising due to natural calamities or other force of nature only, except in case of tenders floated through Open/Short Open/E-Tenders.**
2. Rates of all the items (if for materials) that are required for execution of said works on turnkey / job work basis shall be fixed / finalized by Southco Utility after negotiations with firm as per policy of Southco Utility .
3. Work wise labour rate for different type job works shall be fixed / finalized by Southco Utility after negotiations with firm as per policy of Southco Utility. The bidders are requested to submit their item wise quoted price in the format as enclosed herewith (Annexure-I).
4. The enlistment of those applicant firms shall be considered & finalized, who shall meet the eligibility criteria as set out by SOUTHCO UTILITY and detailed below:-
 - i) The applicant firm / contractor should not have been **Black listed / suspended / debarred** by any utility / any state / Central Govt. Department / PSUs, nor should have any pending **Litigation** proceedings against Southco Utility / state Govt. / any state Govt. department on the date of opening of Bid. An affidavit to this effect by the authorized signatory on **Non Judicial Stamp Paper** of appropriate value duly attested by the NOTARY shall be required to be submitted. In case of any wrong declaration, the firm shall be liable for disempanelment. Any firm/contractor who have been either black-listed, debarred or whose business has been suspended by any Govt. / semi-government power utility of India, shall not be entertained under any circumstances and in case of detection of such nature of default at any stage of the empanelment, the concerned firm shall be liable for cancellation of empanelment without any notice.
 - ii) The applicant firm / contractor shall submit copy of valid **HV/MV Electrical license** authorizing them for carrying out 33KV works / 11KV /LT works or above voltage works issued by ELBO, Odisha. **Any applicant firm not possessing such a license shall not be eligible to apply.**

- iii) The firm should have all the instruments, apparatus, man-power, tools & tackles, other facilities for execution of the turnkey works / job works and shall submit documentary evidence for the same before enlistment.
- iv) Each applicant firm(s) shall submit their application along with a Non-refundable application fee of Rs. 5,000 + 5% VAT in the shape of crossed DD in favor of "Administrator, SOUTHCO Utility payable at Berhampur.

The tender documents can be downloaded from the website www.southcoodisha.com. The bidder has to enclose a demand draft covering the cost of bid in a separate envelope with suitable superscription "Cost of Bid Documents: Tender Notice Ref : _____". This envelope should accompany the Bid Documents and to be enclosed in the envelope containing the "Bid", "Bid Security/EMD", "Price Bid".

- v) The rates quoted by techno commercially eligible firms (whose submitted documents found in order after scrutiny) shall be opened and the L1 price for each item shall be determined. All the eligible firms shall be asked to agree with the L1 rate for each item. The willing contractors/firms shall be empanelled.

vi) The Documents and Bid Security shall be enclosed in a sealed envelope and the said envelope shall be superscribed with "Bid & Bid Security". Envelope/s containing the price bid shall be contained inside another sealed envelope with superscription "Price Bid". Both these envelopes shall be sealed inside another big envelope. All the envelopes should bear the Name and Address of the Bidder and marking for the Original and Copy. The envelopes should be super-scribed with "Tender Notice No. & Due date of opening".

vii) The bidder should fill up the price schedule properly and submit the same as per Annexure-1. The tender may be rejected if the schedule of price is submitted in incomplete form.

viii) **No bid shall be modified/ withdrawn subsequent to the dead line for submission of bids. Withdrawal/modification of bid before the expiry of bid validity shall result forfeiture of Bidder's bid security.**

ix) Bids without EMD and Cost of tender as specified above shall be outrightly rejected.

5. The applicant firm should deposit EMD of Rs. 1 Lakhs for category 'A', Rs. 0.5 Lakhs for category 'B' & Rs. 30,000 for category 'C' respectively in shape of DD in favor of " Administrator, SOUTHCO Utility" payable at Berhampur. **This EMD of successful bidders shall be kept as "Security Deposit" for the period of empanelment and any extension thereof. The EMD of unsuccessful bidders shall be returned within 30 days of finalization of tender without any interest.**

6) **Technical & Financial eligibility criteria:-**

The technical and financial eligibility criteria for bidders required for various works (33KV, 11KV, LT) to be undertaken in SOUTHCO UTILITY as follows:-

Catagory	Nature of work	Technical Criteria	Financial criteria
A	Up to 33KV Line& 33/11KV Sub-station erection / augmentation & 33/0.4KV Distribution Sub-station erection / augmentation	i)Supply / Erection of at least 1no 33/11KV Sub-station. ii)Supply & Erection of 33KV lines of minimum length 20Kms in the last three FYs.	The bidder should have Average Annual turnover of Rs. 3 Crore during last three years, ending 31 st March of the previous financial year.
B	Up to 11KV line, 11/0.4KV, 11/0.25KV Sub-station, LT line erection / augmentation.	Supply / Erection of minimum 10nos 11/0.4KV,11/0.2KV Sub-station and at least 50Kms line including HT & LT in the last three FYs.	The bidder should have Average Annual turnover of Rs. 1 Crore during last three years, ending 31 st March of the previous financial year.
C	Up to 440V line erection / augmentation	At least 50Kms LT line in the last three FYs.	The bidder should have Average Annual turnover of Rs. 20 Lakhs during last three years, ending 31 st March of the previous financial year.

7. **Scope:**

For any work **during exigency / emergency** as mentioned in the nature of work, the empanelled contractors will be asked to submit their willingness. Works will be allotted to them as per equitable distribution depending upon the works in their hand.

8. **Period of enlistment:**

The empanelment shall be valid for a period of 02(two) years from date of empanelment subject to validity of ELBO HV/MV License. The empanelment can, however, be renewed / revalidated in accordance with rules in this regard. Each renewal / revalidation shall be for a period of one year from the date of expiry of the previous empanelment / renewal subject to submission of certified copies of valid documents. The empanelment shall be open to review by the enlistment authority and liable to termination, suspension or any other such action at any time, if considered necessary by the empanelment authority after issue of show cause notice.

9. **Disciplinary Actions:**

9.1 **Demotion to a lower class:** Unless otherwise decided for reasons to be recorded in writing, the contractor shall be liable to demotion to a lower class, by the empanelling authority, if the contractor :

- a) No longer has adequate equipment, technical personnel or financial resources
- Or
- b) Is litigant by nature ,or
- c) Violates any important condition of contract, or
- d) Is responsible for a conduct which may justify his demotion to a lower class.

9.2 **Suspension of business:** The enlistment authority may suspend business with a contractor for indefinite period where, pending full enquiry into the allegations, the enlistment authority is prima facie of the view that the contractor is guilty of an offence in relation to business dealings which, when establishment would result in his removal / banning business and it is not considered desirable to entrust new works or continue business with the contractor.

9.3 **Removal from approved list:** Unless otherwise decided for reasons to be recorded in writing, the name of the contractor may be removed from the approved list of contractors, by the enlisting authority, if the contractor:

- a) Has, on more than one occasion, failed to execute a contract or has executed it unsatisfactorily, or
- b) Is proved to be responsible for constructional defects in two or more works
- c) Persistently violates any important conditions of the contract or
- d) Fails to abide by the conditions of enlistment, or
- e) Is found to have given false particulars at the time of enlistment, or
- f) Has indulged in any type of forgery or falsification of records, or
- g) Changes permanent address/business address without intimation to the enlistment authority, or
- h) Persistently violates the labour regulations and rules, or
- i) Is declared or is in the process of being declared bankrupt, insolvent, wound up, dissolved or partitioned ,or
- j) Is involved in complaints of serious nature received from other departments which prima facie appear to be true, or
- k) Is at default in settlement of tax dues like income tax, Contract Tax, Sales Tax, Octroi, Duties etc.

9.3.(a) If the name of the contractor is removed from the approved list by the Empanelment Authority under any of the sub-clauses (a) to (k) of Clause 9.3 above, the contractor shall not be entitled for re-enlistment for a period of six months.

10. **Revision of the Procedures:** Southco Utility may modify, add, delete and/or change any of the above Procedures and same shall be binding on all the enlisted contractors.

11. **Removal of doubts:** If any doubt arises as to the interpretation of any of the provisions of these procedures, the matter shall be referred to the GM (MMV & MRT), Southco Utility who shall decide the same.

In case any dispute arising out of empanelment of contractors, decision of the AO, Southco Utility shall be final.

12. **Relaxation in the Rules:** Southco Utility may make any relaxation in the rules from time to time which shall be binding on the empanelled contractors.

13. **Review of Works:** The work performance of the empanelled firms shall be reviewed half yearly. If any firm fails in the performance review (marking may be given) then they will be debarred from performing any work/participate in any tender for a period of six months.

14. The bidders should submit the following documents for empanelment:

- 1) Tender cost
- 2) EMD for category A, B & C as applicable.
- 3) ELBO valid HV/MV license
- 4) Copies of PANCard, VAT Registration No., EPF enrolment No., ESI, Service Tax Registration No.
- 5) Documents to fulfill technical criteria such as copy of work order, work completion report/work handover report/inspection report of Electrical Inspector.
- 6) Documents to fulfill financial criteria such as audited financial reports of last three financial years.
- 7) Latest payment challan copy of EPF, ESI, Service Tax and VAT clearance certificate.
- 8) In case of company, the Article of Association and Memorandum of Association and in case of Partnership firm, the Partnership Deed to be submitted.

All submitted documents shall be self-attested by the firm's authorized signatory whose nomination/name to sign on behalf of the firm shall be authenticated by Power of Attorney executed by Proprietor of the firm.

N.B: Original document should be produced for verification as and when required by Southco Utility for assessing genuineness of the documents.

15. EOI document will be available on Southco Utility website www.southcoodisha.com w.e.f. _____
However, the applicants will have to deposit the requisite amount towards the Empanelment document cost in the form of crossed DD drawn in favor of "**Administrator, SOUTHCO Utility**" payable at **Berhampur** along with their application in a separate envelope, attached on top of the Empanelment envelope.
16. **DISPUTE RESOLUTION & JURISDICTION OF CONTRACT:** Any dispute arising out of this contract shall be referred to the AO, SOUTHCO/CMD, GRIDCO who shall decide the case as sole arbitrator. For the purpose of dispute resolution, this agreement shall be governed by the provision of Arbitration & Conciliation Act, 1996. All disputes shall be subject to exclusive jurisdiction of the Court at Bhubaneswar and Writ jurisdiction of Hon'ble High Court of Odisha at Cuttack.
17. Any corrigendum / addendum will be published in the website only. Hence the bidders are advised to check the website frequently.
18. Any other information / details required in this regard can be received from the office of undersigned. SOUTHCO UTILITY reserves the right to accept / reject the request of any applicant firm / contractor regarding acceptance of Empanelment application without assigning any reason, thereof.

General Manager
(Material Management, Vigilance & MRT)